

**SAND MOUNTAIN SPECIAL RECREATION PERMIT  
APPLICATION CHECKLIST  
2011/ 2012**

Use this checklist to ensure all required documents are included with your application.  
Check the last two boxes to verify that you have read the information.

- ☐ Completed Special Recreation Permit Application with an original signature.
- ☐ Payment for the Minimum Permit Fee of \$100.00.
- ☐ Payment for \$90 for the Sand Mountain Season Permit (for each primary vehicle associated with your business).
- ☐ Scaled map of your site operation. Must include all essential vehicles, trailers and equipment needed for vending operation.
- ☐ Completed Vendor Vehicle Sheet with license plate numbers. List all back up vehicles with license plate numbers.
- ☐ Copy of current business Certificate of Insurance. BLM must be listed as *Additional Insured*.
- ☐ Copy of your current Nevada State Taxation/Business License
- ☐ Copy of your current Churchill County Business License
- ☐ Completed list of products and/or services to be sold (No. 13 on the SRP Application)
- ☐ Copy of State of Nevada Health Certificate for food vending operations.
- ☐ I have read and reviewed the Vendor Stipulations, Appendix A, Frequently Asked Questions, and the Post Use Report.
- ☐ I have read and agree to the Sand Mountain Special Rules

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**Contact Information:**

***Business License:***

**Diane Moyle**  
**Churchill County**  
155 N. Taylor, Ste. 194  
**Fallon, NV 89406**  
[http://www.churchillcounty.org/planning/newforms/bus\\_lic\\_pkt\\_rev0907.pdf](http://www.churchillcounty.org/planning/newforms/bus_lic_pkt_rev0907.pdf)  
775-428-0276

Bureau of Land Management  
Stillwater Field Office  
5665 Morgan Mill Road  
Carson City, NV 89701  
[http://www.blm.gov/nv/st/en/fo/carson\\_city\\_field.html](http://www.blm.gov/nv/st/en/fo/carson_city_field.html)

***Food Permits:***

**Mark Tolman**  
**State of Nevada**  
Bureau of Health Protection Services  
485 W. B Street, Ste. 103  
Fallon, NV 89406 775-423-2281

***Nevada Business/ Tax License:***  
**Nevada Department of Taxation**  
1550 College Parkway  
Carson City, NV 89706  
775-684-2000  
<http://tax.state.nv.us/>